



Calendar Change Deadlines

Enduring Resolution Category: Academic;

Jurisdiction: Provost and Vice-President, Academic;

Approval Authority: Senate;

Established on: March 2, 2020;

Amendments: October 30, 2023.

MOVED that the attached referral process, and the following calendar change deadlines for new programs and major modifications (including associated Regulations and Admissions requests) be adopted:

- Curriculum Navigator submission by the Initiator – July 1
- Dean and Faculty Council approval, and at the Senate Referral Stage in Curriculum Navigator – October 31; and

That the following calendar change deadline for all other calendar changes be adopted:

- Dean and Faculty Council approval, and at the Senate Referral Stage in Curriculum Navigator – October 31

Calendar changes submitted in accordance with these deadlines shall be considered for inclusion in the following fall's Academic Calendar. For example, calendar changes for new programs and major modifications submitted by July 1, 2023 and, at the Senate Referral Stage by October 31, 2023, shall be considered for inclusion in the 2024-2025 Academic Calendar. In exceptional circumstances Senate Committees will review calendar changes submitted after these deadlines.

Please contact the University Secretariat for additional information on enduring resolutions and/or if you require this information in another format:

Open: Monday through Friday from 8:30am to 4:30pm;

Location: University Centre, Thunder Bay Campus, Room UC2002;

Phone: 807-343-8010 Ext. 7929 or Email: univsec@lakeheadu.ca.