

Lakehead

UNIVERSITY

MEMORANDUM

TO: Karen Roche, Secretary of Senate
FROM: Andrew P. Dean, Chair
Senate Academic Committee
RE: Report of the Senate Academic Committee
DATE: October 10, 2012

The following is the report from the SAC meeting of October 4, 2012.

1. Quality Assurance Program Reviews

The Deputy Provost provided a summary of the cyclical program reviews currently in-progress along with a list of those programs scheduled for review during the 2012/2013 academic year. External reviewers will be completing site visits on campus this fall as part of the review process associated with the two Faculty of Engineering new graduate program proposals (MSc in Mechanical Engineering, PhD in Electrical and Computer Engineering).

2. UPRAC Report Undergraduate Program Review in Music

The Deputy Provost presented a summary of the report prepared following completion of the review of the Department of Music in accordance with the Undergraduate Program Review and Audit Committee Guidelines (UPRAC). The summary addressed the review process, details of the procedures followed during the preparation of the review materials, selection of the reviewers, and the site visit activities. An overview of the strengths and weaknesses identified by the reviewers and the response to these by the Department were included. A follow-up meeting with the Dean and the Department Chair was conducted in order to review the actions taken based on the recommendations arising from the review.

Since the response to the reviewers' report, the Department of Music has addressed a number of curricular and programmatic changes. The detailed report has been approved and filed with the Department Chair, the Dean of the Faculty of Social Sciences and Humanities, and in the Office of the Provost and Vice-President (Academic).

3. Election of Vice-Chair

Dr. Douglas Ivison, Department of English was elected Vice-Chair for 2012-13.

4. Appointment of two representatives to the Joint SAC / O/AGC Sub-Committee 2012-13

Dr. Gillian Siddall, Dean, Faculty of Social Sciences and Humanities and Dr. Nikola Gradojevic, Faculty of Business Administration volunteered to represent SAC on the Joint Sub-Committee for 2012-13.

5. Appointment of decanal and student representatives to Quality Assurance Sub-Committee 2012-13

Dr. David Barnett, Dean, Faculty of Engineering volunteered to serve as decanal representative.

Mr. Krish Homagain (graduate student) and Ms. Kathleen Connerton (undergraduate student) have agreed to serve.

6. Review of Terms of Reference and Action Plan for 2012-13

The committee reviewed its current terms of reference and the action plan for last year. Some suggestions were made regarding the terms of reference and an action plan for this upcoming year. Draft wording will be presented at the next meeting

Respectfully submitted,
Andrew P. Dean