



## AUDIT A COURSE

A person may wish to audit a course for interest, self-enrichment or academic exploration. Registration in audited courses is dependent upon class size and other factors. Approval from the instructor and Chair/Director is required. Registration is limited to undergraduate courses that do **NOT** have laboratory or practicum/field placement components. **Graduate level courses** may **NOT** be audited. Credit is not given for audited courses.

Surname		Student ID	
Given Name(s)			
Contact Information	Address		
	Telephone Number	Email	
Birth Date		S.I.N.	

If you are NOT a current Lakehead student, you will be contacted regarding your Lakehead University ID and login information. If you are a current student, you will receive the Registration Confirmation email once registration in the audit course has occurred.

**By signing below, I certify that all information listed above is accurate.**

<i>Student Name</i>		<i>Signature</i>		<i>Date</i>	
Subject <i>i.e. PSYC</i>	Course No. <i>i.e. 1100</i>	Section <i>i.e. YC</i>	Term <i>i.e. Fall 2022</i>	Class Date & Time <i>i.e. M/W 8:30-10:00</i>	Instructor's Signature <i>i.e. Prof. Jane Doe</i>
Approval of Instructor*					
Approval of Chair/Director*					
<p><i>*Auditing a course allows a person to attend a course without being required to participate in the academic component of the course such as completing course work or writing examinations. There is no benefit of a grade or credit for an audited course and it does not contribute towards program requirements. If you still need an audit section cross-listed, please connect with your department timetabling representative.</i></p>					

Audit fees are non-refundable and once registration occurs, must be paid in full online or at the Accounts Office during regular business hours: Monday to Friday, 8:30 am to 4:30 pm. It is the student's responsibility to pay all fees associated with auditing a course.

*Note: The University reserves the right to restrict auditing to specific courses.*

### Submit completed form to Registrarial Services

Form Received By	Date	Coded By	Date
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