



LAKEHEAD UNIVERSITY
FACULTY OF HEALTH AND BEHAVIOURAL SCIENCES
CHANGE REQUEST REPORT

Change Request Tracking Number: 2024-HBS-8483

Title of Change Request: Program_modification_UG_SocialWork_replacing discontinued course

Status of Change Request: In Workflow

Change Request can be split

CHANGE REQUEST CONTENTS

#	Type	Title
1.	New Version of a Degree	Honours Bachelor of Social Work

2.	New Version of a Degree	Honours Bachelor of Social Work (Concentration in Indigenous Learning)
3.	New Version of a Degree	Honours Bachelor of Social Work (Concentration in Gender and Women's Studies)
4.	New Version of a Course	Field Instruction I

CHANGE REQUEST HISTORY

Workflow Stage	Action Type	Action Taken By	Change Made	Action Rationale	Date
Initiator	Approved	Social Work Department	Yes	Submitted to workflow	04/19/2024, 01:27 PM
Submission Review (Manager of Curriculum Development)	Relegated	Submission Review	No	Workflow needs to be changed from courses to programs and additional Dean of Social Sciences and Humanities added to the workflow	06/17/2024, 03:13 PM
Initiator	Cancelled	Social Work Department	Yes	cancelling to change workflow	06/25/2024, 01:00 PM
Initiator	Approved	Social Work Department	Yes	Submitted to workflow	06/25/2024, 01:01 PM
Submission Review (Manager of Curriculum Development)	Relegated	Submission Review	No	The additional Dean of Social Sciences and Humanities needs to be added to the workflow.	06/28/2024, 09:28 AM
Initiator	Approved	Social Work Department	Yes	Added Dean of Social Sciences and Humanities	07/04/2024, 10:23 AM
Submission Review (Manager of Curriculum Development)	Approved	Submission Review	No	Ok to move forward.	09/13/2024, 02:40 PM
Dean and Faculty Council Review Stage	Approved	Mirella Stroink	No	Approved at FHBS Chairs & Directors Oct 2, 2024	10/04/2024, 05:10 PM

SUPPORTING DOCUMENTS

None.

SUPPORTING DOCUMENTS AUDIT TRAIL

None.

CHANGE REQUEST COMMENTS

None.

1.	New Version of a Degree	Honours Bachelor of Social Work
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DEGREE DETAILS

MODIFY A PROGRAM FORM (less significant changes).

NOTE TO USER about this form:

This "Modify a Program" form is used to make less significant modifications to a program. If you plan to make a major modification to a program, please use the form "Major Modification to Program". Visit this link to learn more about Major Modifications

The following is information that is displayed in the University Calendar

Title of Program: Honours Bachelor of Social Work

Program Requirements:

Four Year program

The following pattern of courses indicates the compulsory and elective courses leading to the Honours Bachelor of Social Work (HBSW) degree. The courses listed below with course numbers are compulsory for the degree. If a student wishes to take courses other than those listed below, he/she must obtain the consent of the Director of the School. All elective courses must be taken in consultation with the School.

First Year:

- (a) Social Work 1100
- (b) Four FCE electives (Social Work, and courses cross-calendared with Social Work, excluded)

Note:

Students are encouraged to select the four FCE electives, excluding Social Work and courses cross-calendared with Social Work, from the Faculty of Social Sciences and Humanities; however, electives may be taken from any Faculty. A maximum of seven (7) first year FCEs may be taken.

Students are advised that they must apply for admission to Year 3. Since application does not guarantee admission, students may be admitted to an alternate program. Bearing this in mind, students should consider requirements for other programs when selecting elective courses. Students with more than 14.5 FCEs are not eligible to apply to Year 3.

Second Year:

- (a) Social Work 2011 and Social Work 2012
- (b) Four FCE electives (Social Work, and courses cross-calendared with Social Work, excluded)

Third Year:

- (a) Social Work 3215, 3100, 3315, and 3401
- (b) Social Work 3500 (1.5 FCE equivalent)
- (c) Social Work 4411
- (d) One half-course elective in Social Work
- (e) One half-course elective (Approval of the Director of the School of Social Work is needed for electives chosen outside of Social Work)

Fourth Year:

- (a) Social Work 4401
- (b) Social Work 4500 (1.5 FCE equivalent)
- (c) Social Work 4212 and 4405
- (d) One half-course elective in Social Work
- (e) One half-course elective (Approval of the Director of

the School of Social Work is needed for electives chosen outside of Social Work)

Note: The Indigenous Content Requirement is being met by the completion of Social Work 4411.

In Third and Fourth year, students may choose one of their required electives from another discipline outside the School of Social Work, permission from the Director of the School of Social Work is needed. To choose this option, please identify a potential half-credit elective course and email the Undergraduate Coordinator with a request to have the elective choice approved. A proposed elective course from another discipline should a) include content directly relevant to Social Work, b) be at the third or fourth year level, c) the student must be eligible to take the course, d) have the pre-requisites required by the department offering the course, and e) the course must also fit the student's timetable without conflicting with other registered courses.

The following is information for Committee Review

Program Code: HBSW

Calendar Start Term. When this change should be displayed in the Calendar: 20202025-2126

Calendar End Term. When is the last calendar year this should be displayed?: No Specified End Date Use No Specified End date unless you are removing it from the calendar.

Faculty or Institution Unit:

- Lakehead University
- Faculty of Health and Behavioural Sciences

Academic Level: Undergraduate

Total number of credits for the degree:

Transcript Title of Program: Hons Bach Social Work 4Yr

Degree Type: HBSW

Pedagogical rationale for this proposal. Why are you submitting this request?: ~~Clarify the amount of first-year credits allowed. It is helpful to have this information accessible to students.~~ We have discontinued 3215 and 3315 and have merged them into 1 FCE: SOWK 3100

Associated Changes – List all other requests that are associate with this change (enter request number or title):

The following is information for Senate Budget Committee Consideration

NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the

Senate Budget Committee if you wish to discuss any of the questions below.

Will this program impact student enrolment in another program within the same faculty/unit?: No impact.

Will this program impact student enrolment in another program in a different faculty/unit?: No impact.

Will additional resources be required (space, staff, equipment, etc.)?: No impact.

How will this impact existing teaching loads within this faculty/unit?: No impact.

What is the impact on the demand for teaching support services (library, computers, staff, etc.)?: No impact.

Will this require outside support? If yes, please outline the amount and timing of the funding: No impact.

2.	New Version of a Degree	Honours Bachelor of Social Work (Concentration in Indigenous Learning)
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DEGREE DETAILS

MODIFY A PROGRAM FORM (less significant changes).

NOTE TO USER about this form:

This "Modify a Program" form is used to make less significant modifications to a program. If you plan to make a major modification to a program, please use the form "Major Modification to Program". Visit this link to learn more about Major Modifications

The following is information that is displayed in the University Calendar

Title of Program: Honours Bachelor of Social Work (Concentration in Indigenous Learning)

Program Requirements: Four Year program

First Year:

- (a) Social Work 1100
- (b) Indigenous Learning 1100
- (c) One FCE elective in Indigenous Learning
- (d) One FCE elective from Type A, B or D courses
- (e) One FCE elective (Social Work, and courses cross-calendared with Social Work, excluded)

Second Year:

- (a) Social Work 2011 and 2012
- (b) Indigenous Learning 2805 and 2012 and take one of the following courses Indigenous Learning 3232, Indigenous Learning 3315, and Indigenous Learning 3613
- (c) One FCE elective in Indigenous Learning at the second or third year level
- (d) One FCE elective from Type A, B or D courses

Note 1:

Students must apply and succeed at being admitted before being allowed to enter Year 3 of this program.

Third Year:

- (a) Social Work 32153100, 3315, and 3401
- (b) Social Work 3500 (1.5 FCE equivalent)
- (c) Social Work 4610
- (d) One FCE elective in Social Work

Note 2:

Social Work 3500 and/or 4500 must involve social work practice with Aboriginal Peoples.

Fourth Year:

- (a) Social Work 4401
- (b) Social Work 4500 (1.5 FCE equivalent)
- (c) Social Work 4212, 4411 and 4405
- (d) One-half FCE elective in Social Work
- (e) One-half FCE elective in Indigenous Learning at the fourth year level

Note: The Indigenous Content Requirement is being met by the completion of Social Work 4411.

The following is information for Committee Review

Program Code:	HBSW.INDI
Calendar Start Term. When this change should be displayed in the Calendar:	20242025-2526
Calendar End Term. When is the last calendar year this should be displayed?:	No Specified End Date Use No Specified End date unless you are removing it from the calendar.
Faculty or Institution Unit:	<ul style="list-style-type: none"> • Lakehead University • Faculty of Health and Behavioural Sciences
Academic Level:	Undergraduate
Total number of credits for the degree:	
Transcript Title of Program:	HBSW w/Concn Indigenous Learning
Degree Type:	HBSW
Pedagogical rationale for this proposal. Why are you submitting this request?:	In the fall of 2022, we replaced a required course: INDI 3501 (1.0FCE) with INDI 2012 (0.5FCE). Rationale for this change: • Students currently entering INDI 3501 do not have the disciplinary background and the first half of the course is spent teaching introductory materials that should have been introduced in a second year course. Thus, the shift of

~~INDI 3501 to a second year course is done in order to provide the students with the necessary scaffolding to undertake a more senior level course (4th year) in this area. • Indigenous Learning also has a significant number of required FCEs (3.5/3yr BA & 4.5 4/yr HBA) and this is part of a broader curriculum revision that seeks to reduce the number of required FCEs for students and develop more scaffolding and preparatory work at the lower level so that students are better prepared to take on capstone projects in their fourth year classes. Unfortunately, we did not make the program specific changes in the calendar at the same time. Thus, this navigator change is to fix these problems. As a result of the changes we needed to fix the number of FCEs taken at the third year level and shift a required course from the third to the second year level. Additional Rationale for Honours Bachelor of Social Work with Concentration in Indigenous Learning changes: We replaced INDI 3501 (1FCE) with INDI 2012 (0.5 FCE) and the option of taking one of the following courses: INDI 3232: Indigenous People and Self-Determination, INDI 3315: Mino-Bimaadiziwin, and INDI 3613: Ogichi Daa Kwe: Indigenous Women's Resistance and Resurgence. We also deleted INDI 1310: Methods/Approaches Applied to Indigenous Learning at the first year. We added an elective in Indigenous Learning at the fourth year level course. We made these changes because Social Work students need to have a fuller understanding of systemic challenges/issues facing Indigenous communities as well as an appreciation of Indigenous worldviews/culture. These changes also allow students more choice in their course selection to better reflect their interests and support professional development. We have discontinued 3215 and 3315 and have merged them into 1 FCE: SOWK 3100~~

**Associated Changes - List
all other requests that
are associate with this
change (enter request
number or title):**

The following is information for Senate Budget Committee Consideration

NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.

Will this program impact student enrolment in another program within the same faculty/unit?: Yesno

Will this program impact student enrolment in another program in a different faculty/unit?: Yes

Will additional resources be required (space, staff, equipment, etc.)?: No

How will this impact existing teaching loads within this faculty/unit?: ~~It will reduce the number of required courses that we are teaching by 0.5 FCE and allow the faculty member that normally teaches the former 1FCE required course more flexibility in what they are able to teach in our department. It will also increase enrolment in fourth year courses in IL. no~~

What is the impact on the demand for teaching support services (library, computers, staff, etc.)?: None

Will this require outside support? If yes, please outline the amount and timing of the funding: No

3.	New Version of a Degree	Honours Bachelor of Social Work (Concentration in Gender and Women's Studies)
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DEGREE DETAILS

MODIFY A PROGRAM FORM (less significant changes).

NOTE TO USER about this form:

This "Modify a Program" form is used to make less significant modifications to a program. If you plan to make a major modification to a program, please use the form "Major Modification to Program". Visit this link to learn more about Major Modifications

The following is information that is displayed in the University Calendar

Title of Program: Honours Bachelor of Social Work (Concentration in Gender and Women's Studies)

Program Requirements: Four Year program

First Year:

- (a) Social Work 1100
- (b) Gender and Women's Studies 1100
- (c) One FCE elective in Gender and Women's Studies
- (d) One FCE from Type A courses (if Gender and Women's Studies 1100 counted as Type B) or one FCE from Type B courses (if Gender and Women's Studies 1100 counted as Type A)
- (e) One FCE elective (Social Work, and courses cross-calendared with Social Work, excluded)

Second Year:

- (a) Social Work 2011 and Social Work 2012
- (b) One FCE in Gender and Women's Studies Core Courses at the second year level.
- (c) One FCE elective in Gender and Women's Studies Group 1 at the third year level, excluding Gender and Women's Studies 3030.
- (d) One FCE elective in a field relevant to Social Work, approved by the School of Social Work on a

case by case basis, or in Social Work.
 (e) One FCE elective (Social Work, and courses cross-calendared with Social Work, excluded)

Note 1: Students must apply and be admitted before being allowed to enter Year 3 of this program.

Note 2: Students please contact the Gender and Women's Studies Instructors for permissions to enter third year courses to fulfill Item (c) above.

Third Year:

- (a) Social Work 32153100, 3315, and 3401
- (b) Social Work 3500 (1.5 FCE equivalent)
- (c) Gender and Women's Studies 3030
- (d) One FCE elective in Social Work

Note 1: Students must take a total of one FCE electives in Social Work. Item (d) can be fulfilled with up to one FCE in courses relevant to Social Work, with permission of the school, if the student ensures one FCE in Social Work electives in Second and Third Year. Permission is granted on a case by case basis.

Note 2: Social Work 3500 and/or Social Work 4500 must involve social work practice with women or the LGBTQ+community.

Fourth Year:

- (a) Social Work 4401
- (b) Social Work 4500 (1.5 FCE equivalent)
- (c) Social Work 4212, 4411 and 4405
- (d) One-half FCE elective in Gender and Women's Studies Group 1 at the fourth year level.

Note: The Indigenous Content Requirement is being met through the inclusion of Social Work 4411.

The following is information for Committee Review

Program Code:	HBSW.WOME
Calendar Start Term. When this change should be displayed in the Calendar:	20212025 -2226
Calendar End Term. When is the last calendar year this should be displayed?:	No Specified End Date Use No Specified End date unless you are removing it from the calendar.
Faculty or Institution Unit:	<ul style="list-style-type: none"> • Lakehead University • Faculty of Health and Behavioural Sciences
Academic Level:	Undergraduate
Total number of credits for the degree:	20.00
Transcript Title of Program:	Honours Bachelor of Social Work w Concentration in Gender & WS)
Degree Type:	

Pedagogical rationale for this proposal. Why are you submitting this request?:

~~Change in department name: Women's Studies into the Department of Gender and Women's Studies. There are no resource implications for this change. This is a change in name only. All learning outcomes and resource allocations remain the same. The name change reflects what we are already doing in the program. We have discontinued 3215 and 3315 and have merged them into 1 FCE: SOWK 3100~~

Associated Changes - List all other requests that are associate with this change (enter request number or title):

The following is information for Senate Budget Committee Consideration

NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.

Will this program impact student enrolment in another program within the same faculty/unit?:

~~See proposal brief. Thank you.No impact~~

Will this program impact student enrolment in another program in a different faculty/unit?:

~~See proposal brief. Thank you.No impact~~

Will additional resources be required (space, staff, equipment, etc.)?:

~~See proposal brief. Thank you.No impact~~

How will this impact existing teaching loads within this faculty/unit?:

~~See proposal brief. Thank you.No impact~~

What is the impact on the demand for teaching support services (library, computers, staff, etc.)?:

~~See proposal brief. Thank you.No impact~~

Will this require outside support? If yes, please outline the amount and timing of the funding:

~~See proposal brief. Thank you.No impact~~

4.	New Version of a Course	Field Instruction I
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COURSE DETAILS

MODIFY COURSE FORM - The following is information that will be displayed in the University Calendar

Course Code: Social Work 3500 The code is the 'subject' plus the course

number (e.g. "Biology 1110").

Title of Course: Field Instruction I

Course Description: A field practicum to offer planned and supervised social work practice experience in an approved agency or organization. This opportunity and the required integrative learning activities will allow students to apply the theories and principles learned in the classroom to develop basic competence in generalist social work practice. System levels may focus on individuals, families, groups, or communities as a learning experience. The student will spend the equivalent of 50 days in the field work experience.

Credit Weight of this Course: 1.5 Example 0.25, 0.5, 1.0, 1.5 etc

Offering (Hours of instruction): 350 hours total (4 days a week = 50 days in winter term or equivalent) Example 3-0

List any prerequisites for this course here:

List any corequisites for this course here:

List any special notes or restrictions for this course here: Note 1: One Year students must complete a total of 700 hours (100 days) as the requirement for a combined placement (Social Work 3500 and 4501) in the same setting. May be taken by 3rd year and One year Social Work students only. Note 2: Students may consider challenging Social Work 3500 with appropriate work experience/prior placements and social work supervision. Note 3: 3rd Year students must have completed SOWK 3401 and ~~SOWK 3215 prior to beginning SOWK 3500. 3rd Year students must be currently enrolled in SOWK 3315/3100.~~ Note 4: One Year students must have completed SOWK 3401 and be currently enrolled in SOWK 4300 and SOWK 4407 Will appear in the Calendar. For example: A course fee for field activities may be required.

What is the Grade Scheme?:

- Pass/Fail

Is this a Special Topics course?:

Is this course cross listed with another? If so, enter the other course code here:

Course Classification(s):

- Type B: ~~Social Sciences~~ Type D: Health and Behavioral Sciences

The following is information for Committee Review

Faculty or Institution

Unit:

- Lakehead University
- Faculty of Health and Behavioural Sciences

Calendar Start Term. When this change should be displayed in the Calendar: ~~2019~~2025-2026

Calendar End Term. When is the last calendar year this should be displayed?: No Specified End Date Use No Specified End date unless you are removing it from the calendar.

Academic Level: Undergraduate

Is this a required course, or an elective?: • Required

What is the pedagogical rationale for this request? Why are you submitting this request?: ~~Course descriptions have been updated for the three field courses to be more concise and provide a more thorough description of the field course. This calendar change is submitted to also provide consistency with what is written the Field Manual and current course outlines to account for discontinuing 3215 and 3315 and replacing with the new course 3100. For example, is this change required for accreditation?~~

Learning Outcomes:

Associated Changes - List all other requests that are associate with this change (enter request number or title):

Curriculum Navigator Resources Page

REQUIRED FIELD - Course Experiential Learning Types:

- Field Experience
- Field Placement
- Professional Practicum
- Case Studies

The following is information for Senate Budget Committee Consideration

NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.

Will this request impact student enrolment in another program within the same faculty/unit?: No impact.

Will this request impact student enrolment in another program in a different faculty/unit?: No impact.

Will additional resources be required (space, staff, equipment, etc)?: No impact.

How will this impact existing teaching loads within this faculty/unit?: No impact.

What is the impact on the demand for teaching support services (library, computers, staff, etc)? : No impact.

Will this course require outside support? If yes, please outline the amount and timing of the funding: No impact.