



LAKEHEAD UNIVERSITY
FACULTY OF SOCIAL SCIENCES AND HUMANITIES
SOCIAL JUSTICE
CHANGE REQUEST REPORT

Change Request Tracking Number: 2024-SOC-8603

Title of Change Request: Course-New and Discontinuing-GR-Social Justice Studies-SOCJ 5017 and SOCJ 5010

Status of Change Request: In Workflow

Change Request can be split

CHANGE REQUEST CONTENTS

#	Type	Title
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1.	New Course	Special Topics in Gender and Social Justice
2.	Discontinued Course	Women, Gender, & Social Justice

CHANGE REQUEST HISTORY

Workflow Stage	Action Type	Action Taken By	Change Made	Action Rationale	Date
Initiator	Approved	Social Justice Department	Yes	Submitted to workflow	08/14/2024, 02:18 PM
Submission Review (Manager of Curriculum Development)	Approved	Submission Review	No	ok to move forward.	09/13/2024, 03:19 PM

SUPPORTING DOCUMENTS

None.

SUPPORTING DOCUMENTS AUDIT TRAIL

None.

CHANGE REQUEST COMMENTS

Date	User	Change Request Comment
08/09/2024, 02:36 PM	Social Justice Department	Housekeeping minor change in response to 2024-SOC-8585 submitted by the Department of Gender and Women's Studies.

1.	New Course	Special Topics in Gender and Social Justice
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Justification

Offer more course options to SJS Grad students and to also avoid administrative challenges in counting special topics course credits more than once on a student's transcript despite course content being different.

COURSE DETAILS

NEW COURSE FORM – The following is information that will be displayed in the University Calendar

What is the new Course Code? (provided by Manager of Curriculum Development): Social Justice 5017 The code is the 'subject' plus the course number (e.g. "Biology 1110").

Title of New Course: Special Topics in Gender and Social Justice

Course Description: See Department of Gender and Women's Studies, Gender and Women's Studies Courses, Gender and Women's Studies 4012, for course description. Graduate level work expectations apply.

Credit Weight of this Course: 0.5 Example 0.25, 0.5, 1.0, 1.5, etc.

Offering (Hours of instruction): 3-0; 3-0 Example 3-0

List any prerequisites for this course here: Two FCE in Gender and Women's Studies, including one half-course at the third-year level, or permission of the Chair of the Department of Gender and Women's Studies

What is the Grade Scheme?:

Is this a Special Topics course?: Yes

Is this course cross listed with another? If so, enter the other course code here: WOME 4012

Course Classification(s):

- Type A: Humanities
- Type B: Social Sciences

The following is information for Committee Review

Faculty or Institution Unit: • Lakehead University

Calendar Start Term. When this change should be displayed in the Calendar: 2025-26

Information for Timetable: When will this be first offered?:

Calendar End Term. When is the last calendar year this should be displayed?: No Specified End Date Use No Specified End date unless you are removing it from the calendar.

Academic Level: Graduate

Is this a required course, or an elective?: Elective

What is the pedagogical rationale for this request? Why are you submitting this request?: WOME-4010/ SOCJ 5010 has been used as a special topics course with the thematic focus changing each year: There has been administrative challenges for students trying to count WOME-4010/ SOCJ 5010 more than once. For example, is this change required for accreditation?

Associated Changes - List all other requests that are associate with this change (enter request number or title): 2024-SOC-8585

Curriculum Navigator Resources Page

The following is information for Senate Budget Committee Consideration

NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee

meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.

Will this request impact student enrolment in another program within the same faculty/unit?: Yes: This request will allow Social Justice Studies graduate students a wider variety of course options. This will also impact the Gender and Women's Studies undergraduate students who will be able to take a wider variety of courses but also decrease the probability of the course getting axed due to lower enrolment numbers (the participation of graduate students will help increase enrolment numbers).

Will this request impact student enrolment in another program in a different faculty/unit?: No: This request impact student enrolment in another program in a different faculty/unit.

Will additional resources be required (space, staff, equipment, etc)?: No additional resources be required.

How will this impact existing teaching loads within this faculty/unit?: No: This will not impact existing teaching loads within this faculty/unit.

What is the impact on the demand for teaching support services (library, computers, staff, etc)? : No: There is no impact on the demand for teaching support services.

Will this course require outside support? If yes, please outline the amount and timing of the funding: No: This course will not require outside support.

2.	Discontinued Course	Women, Gender, & Social Justice
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Justification
 Housekeeping change to reflect WOME 4010/SOCJ 5010 deletion (the course is operated by the Department of Gender and Women's Studies).

COURSE DETAILS

REMOVE A COURSE FROM CALENDAR FORM – The following is information that is displayed in the University Calendar

You may remove this course from the University Calendar, it will sit dormant in Curriculum Navigator and is available to be put back into the calendar anytime.

Course Code: Social Justice 5010 The code is the 'subject' plus the course number (e.g. "Biology 1110").

Title of Course: Women, Gender, & Social Justice

Course Description: See Department of Gender and Women's Studies, Gender and Women's Studies Courses, Gender and Women's Studies 4010, for course description. Graduate level work expectations apply.

Credit Weight of this Course: 0.5 Example 0.25, 0.5, 1.0, 1.5 etc

Offering (Hours of instruction): Example 3-0

List any prerequisites for this course here:

List any corequisites for this course here:

List any special notes or restrictions for this course here: Will appear in the Calendar. For example: A course fee for field activities may be required.

What is the Grade Scheme?:

Is this a Special Topics course?:

Is this course cross listed with another? If so, enter the other course code here: Gender and Women's Studies 4010

The following is information for Committee Review

Faculty or Institution Unit: • Lakehead University

Calendar Start Term. : 2021-22

Calendar End Term. When is the last calendar year this should be displayed?: 2024-25 Use No Specified End date unless you are removing it from the calendar.

Academic Level: Graduate

Is this a required course, or an elective?: Elective

Pedagogical rationale for this proposal. Why are you submitting this request?: Request to remove WOME 4010 (operated by GWS) which is a calendared crosslist with SOCJ 5010. This course, WOME-4010/SOCJ 5010, has been used as a special topics course with the thematic focus changing each year: There has been administrative challenges for students trying to count WOME-4010/SOCJ-5010 more than once.

Associated Changes - List all other requests that are associate with this change (enter request number or title): 2024-SOC-8585

Curriculum Navigator Resources Page

REQUIRED FIELD - Course Experiential Learning Types: • Applied Research
• Case Studies

The following is information for Senate Budget Committee Consideration:

NOTE: Complete each section and provide full explanations for both "yes" and "no" answers. This will not be displayed in the calendar but will be used by the Senate Budget

Committee when considering approval of this proposal. The creator of this proposal may be asked to attend a committee meeting to discuss this proposal. Contact the Chair of the Senate Budget Committee if you wish to discuss any of the questions below.

Will this program impact student enrolment in another program within the same faculty/unit?:

No impact anticipated.

Will this program impact student enrolment in another program in a different faculty/unit?:

No impact anticipated.

Will additional resources be required (space, staff, equipment, etc.)?:

No additional resources required.

How will this impact existing teaching loads within this faculty/unit?:

No impact anticipated.

What is the impact on the demand for teaching support services (library, computers, staff, etc.)?:

No outside support required.

Will this require outside support? If yes, please outline the amount and timing of the funding:

No impact anticipated.