

Please refer to the Faculty of Graduate Studies (FGS) Leave of Absence and appropriate regulations regarding Leave of Absence, Withdrawal and Failure to Register.

Graduate students require continuous registration. Once on leave, students will not be registered, nor will they be required to pay fees for this period. Accordingly, students may not make demands upon the resources of the University. It is the responsibility of the student to remove themselves from registration for the term that the leave has been requested.

Section 1: Student Information (to be completed by the student)

Student Name:	Student Number:
Degree:	Academic Unit:
Supervisor	Lakehead University email
Terms requested (check off the term and add the year): Fall 20 Winter 20 Spring/Summer 20	Are you receiving any graduate funding or holding a graduate assistantship (GA) position? Yes, I am receiving funding or a GA No, I am not receiving funding or a GA
Type of leave requested, please indicate (some require explanations in the "student comments" box below): Compassionate grounds Medical Gaining practical experience related to the program of study but not towards thesis or dissertation completion Maternal/Parental (must be taken at the time of pregnancy, birth or adoption and/or to provide full-time care during the child's first 12-18 months)	
Student Comments:	
I acknowledge I must either register for courses in the term following the leave or reapply for an additional	
Student Signature:	Date:
Section 2: Leave Approval (to be completed by Chair/Supervisor/Graduate Coordinator)	
Supervisor Comments:	
Supervisor Signature:	Date:
Graduate Coordinator Signature:	Date:
Graduate Funding Officer Signature:	Date: