

Employment Opportunity

Job ID: SCHII-24-40
Job Title: Health Promotion Activities Lead
Department: Student Health and Wellness
Campus: Thunder Bay
Status: Part-time, 8 months contract starting August 15, 2024
Job Category: Non-Union
Date Posted: 26th June 2024
Closing Date: 10th July 2024

Why Lakehead University?

Thunder Bay is one of Canada's top emerging cities. Here you will find a mix of modern city living and the best of nature – all on your doorstep. Thunder Bay provides small city affordability, big city opportunities and the bonus of a superior lifestyle. When it comes to location, nature and cost of living, Thunder Bay is one of the best places to live in Canada. For more on the vibrant city of Thunder Bay, visit thunderbay.ca.

At Lakehead University we challenge the conventional to provide a university experience that's far from ordinary. Your unique ideas will be respected and encouraged. Join our thriving academic community where you can make a real difference through innovation and collaboration.

Lakehead is a comprehensive University with a reputation for innovative programs and cutting-edge research. In 2022, for the third year in a row, Lakehead University was included in the top 100 of the Times Higher Education Impact Rankings. Lakehead is the highest ranked university in the world with under 10,000 students. Maclean's has once again included Lakehead University among Canada's top 10 primarily undergraduate universities in the magazine's 2023 University Rankings.

About this Job

The successful candidate will plan, coordinate, and deliver health and wellness activities in the University such as the Fall health fair, Bell Let's Talk, harm reduction sessions, Thrive Week, etc.

Job Duties

In addition, they will also

Assist in the development of creative and engaging programming to promote health centre services and wellness programs.

Host and support awareness of community health resources and develop partnerships with community partners to build a sense of community at Lakehead.

Collaborate and liaise with internal and external stakeholders to support the health centre's strategies on student health and wellness issues.

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Assist in developing and delivering health and wellness sessions with other health centre professionals, Peer Wellness Educators, and community partners.

Assist with the planning, development, and revision of promotional materials, including static boards, website content, and digital communication.

Distribute educational material and assist with the coordination of educational workshops and skills training to enhance health and mental health literacy.

Develop and implement strategies to increase awareness and participation from different campus populations at wellness events and programs.

Assist in the coordination of a team of students (Peer Wellness Educators and Leads), including recruiting, overseeing work, and providing ongoing training, support, evaluation, and student leadership development.

Actively participate in team and supervision meetings, and participate in committees as required to provide a health and wellness perspective.

Qualifications

Successful candidate should have:

- Post-secondary qualifications with experience in training and leading teams (volunteer or paid positions).
- Prior experience in event planning and understanding of the healthcare needs of a diverse post-secondary student population.
- Strong interpersonal skills with advanced oral and written communication capabilities.
- Proficiency in Microsoft Office programs and social media communication.
- Ability to collaborate with University faculty, staff, and community partners to support student wellness.
- Flexibility with working late / early in case of urgency and should be able to multitask and prioritize work demands.

Working Conditions

Office Hours

What do We Offer?

Apart from Salary, Lakehead University has a commitment to supporting employees and providing opportunities for flexible and diverse work arrangements. We are proud to share the [Alternate Work Arrangement Guideline](#) as a step to creating innovative schedules that work for our employees to promote a quality work-life balance. Please inquire with the hiring manager if this position is eligible for an Alternate Work Arrangement.

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How to Apply

Interested applicants may apply by clicking on this link to [this Google Form](#) and attaching your cover letter and resume in word or PDF format.

If you are experiencing any issues with the Google Form, please email careers@lakeheadu.ca for assistance.

We appreciate your interest; however, only those selected for an interview will be notified. Lakehead University is committed to creating a diverse and inclusive environment and welcomes applications from all qualified individuals including women, racialized persons, Indigenous people, persons with disabilities and other equity-seeking groups. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority. This is in accordance with Canadian immigration requirements.

Lakehead University is committed to supporting an accessible environment. Applicants requiring accommodation during the interview process should contact the Office of Human Resources at (807) 343.8334 or human.resources@lakeheadu.ca to make appropriate arrangements